

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? (single venue = 0; multiple venues = 1)	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? (NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)	0	0
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? (Yes = 1; No = 0)	0	0
Total COVID-19 risk score		1

Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the latest available guidance on the COVID-19 outbreak (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a contingency medical response plan for COVID-19 been developed for the Event?	2	3	6	
	Does the contingency medical response plan include information about how attendees should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an Emergency COVID-19 Outbreak Response Coordinator/Team in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested support from WHO and/or local public health authorities ?	2	3	6	Local public health authorities will be contacted as required.
	Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?				

Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	Provided around the venue by the O.C. and athletes are encouraged to provide their own.
Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:				
Is there a procedure for athletes or spectators to clearly identify whom to contact and how to do so if they or other Event participants feel unwell?	2	3	6	Athletes must inform the Event Secretary of their emergency contact details. There will be no spectators at this event.
Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	National protocols are in place and will be implemented if required.
Are first-aid services or other medical services in-place and equipped to support patients with respiratory symptoms?	2	2	4	If required an ambulance will be called to the venue to assist any person with respiratory symptoms.
Are there isolation rooms or mobile isolation units available onsite?	2	2	4	
Are there any designated medical facilities that manage patients with COVID-19 infection in the host country?	2	2	4	
Are there transportation services with trained medical professionals available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
Has a cleaning schedule been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	There will be a regular cleaning schedule before and during the event. This will include focus on frequently used touch points.
Are there established screening measures , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	Temperature checks will be carried out on arrival and randomly during the event by the Event Doctor. All athletes will complete and submit a self declaration from in advance of the event.
Is the host country conducting COVID-19 laboratory diagnostic tests ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	There is a National Covid-19 testing system in place. Nose and mouth test.
Does the host country have a national public health emergency preparedness and response plan that can address severe respiratory diseases, including COVID-19?	2	2	4	Yes, this is managed by the Health Service Executive.
Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the Event?	2	3	6	

	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
Stakeholder and partner coordination	Is there an established mechanism for collaboration and coordination between the health and security sectors , which is considered as crucial?	2	2	4	Health and Safety and Security teams work closely to ensure a safe event, sharing relevant information and procedures.
	Are there agreed, clear and easily understood processes in place for reporting to external multi-sectoral stakeholders (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	
Command and control	Is there a decision-making authority/body and an agreed procedure to modify, restrict, postpone or cancel the Event related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a strategic health operations centre if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
Risk communication	Is there a risk communication strategy for the Event in regard to COVID-19?	2	3	6	
	Is there a designated person(s) to lead media activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Event Press Officer leads all media communications.
	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	2	2	4	The Event Press Officer monitors all social media platforms to respond appropriately and counteract any false claims or rumours.
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	

Public health awareness of COVID-19 before and during the event	Has public health advice on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the at-risk populations been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring ?	2	2	4	
Surge capacity	Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?				The event will run over one day only.
	Do these surge arrangements include funding for mitigation measures?	1	3	3	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	1	3	3	
	Do these surge arrangements include training of extra staff?	1	2	2	
	Do these surge arrangements include volunteers?	1	2	2	
Specific mitigation measures	Will there be daily health checks of athletes/competitors?	2	2	4	
	Will the athletes be separated from other groups , such as officials, support staff and spectators, to limit transmission?	2	2	4	Athletes will be separate from others at the event. They will remain at their vehicle unless competing or walking their track.
	Are there measures in place to limit the sharing of equipment, water bottles, towels , etc.?	2	3	6	There will be no sharing of equipment.
	Will athletes be given closed containers to allow for the safe disposal or storing of all hygienic materials (e.g. tissues, towels, etc.)?	2	3	6	Closed containers will be provided.
	Will the Event have designated seating for all spectators?	0	3	0	There will be no spectators at the Event.
	Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	0	2	0	
	Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	2	2	4	All athletes will complete and submit a self declaration form to the event secretary in advance of attending the event.

Sum of mitigation measures	200
Total mitigation score (%)	91

200

Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	1
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Total mitigation score (from "Mitigation Checklist" Tab)	91
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Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

Mitigation Plan of Ballindenisk International CCI Short 28th -30th August 2020

List of measurements and actions that will apply during the event in order to mitigate the risk of COVID-19 transmission.

1. Basic information will be delivered electronically through the website of Ballindenisk House and Eventing Ireland.
2. Prior to the event each rider will receive by email a health self-declaration that will be signed by each team member (athlete/families/trainers/vets/truck drivers).
3. Wristbands will be distributed to each event participant. Without it entry won't be allowed to the event.
4. The event participants will have to bring their own masks. We will have a supply at the stable.
5. There will be temperature checks on arrival.
6. We ask that people attending maintain social distancing of 2 metres. If this is not possible wearing a mask is required.
7. Stewards will have to wear a mask.
8. Athletes must wear a mask when riding cross-country.
9. Please use designated bins that are provided to throw the masks away safely.
10. Hand sanitizer stations are provided in the stables, warm up arenas and throughout the competition areas.
11. Posters are in every area of the venue explaining how to wear a mask and contact information in case somebody does not feel well.
12. Catering will be provided on a take-away basis. Food can be ordered and paid for at the order area and collected from the collection point and taken back to the person's vehicle to be consumed.
13. Each person that will enter to the event area will be registered and only people whose names are on the contact tracing list will be permitted admittance to the event.
14. Two ambulances will be at the event with a doctor.
15. In case there is a person who develops COVID-19 symptoms then he will be taken immediately to the responsible COVID-19 hospital for a further check-up. And if needed his close circle at the event with them will be checked.
16. If a local person reports symptom of Covid-19, they will be requested to contact their own Doctor and follow their advice.
17. Toilets will be clean and sterilized frequently during the day. Participants will have the option to sterilize the toilet themselves by using special wet towels that we will supply. A list of cleaning schedule will be hanging on the door.
18. During the events there will be a person designated Covid-19 Compliance Officer, responsible only to supervise and control all regulations on daily basis.
19. Judges boxes will include only a judge and a writer that will input the scores on an iPad. No need for a paper protocol. Judges and Writers will wear masks. There will be sanitizer gel in each box.
20. In order to lower the risk, spectators which are not families or trainers will not be allowed to enter the event.



Protocol and Risk Assessment for Management of Covid-19 Prevention at



BALLINDENISK INTERNATIONAL HORSE TRIALS CCI Short Format

Address of Event: Ballindenisk House, Watergrasshill, Co Cork, Ireland

Date of Event: 28-30 August 2020

Event Contact Person: Mr Peter Fell

Contact Number: +353868560666



1.0 Introduction

2.0 Covid-19 Policy Statement signed by Event Organiser

3.0 Contact Tracing

4.0 Competition Entries

5.0 On Arrival at the Event

5.1 Dressage

5.2 Show-Jumping and Cross-Country

6.0 Medical Protocol

7.0 Officials, Stewards and Volunteer's Protocol

8.0 Stabling Protocol

9.0 Important Reminders

10.0 Event Catering

11.0 Event Signage

12.0 Competitions, Schooling and Exercise Areas

Appendix 1. Self-Declaration Form

Appendix 2. Covid-19 Information



1.0 INTRODUCTION

The purpose of this document is to manage the protocols for the management of Covid-19 Prevention at Ballindenisk International CCI Short Event run on the 28th -30th of August 2020.

This document has been prepared in consultation with the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic. (effective for all FEI Events held as of 1st July 2020)

We the organisers undertake to do all we reasonably can to minimise the risk of exposure to Covid-19 at our event. We will do this with the co-operation of the competitors, officials and all other people attending our venue in connection with the running of the CCI event during the duration of the event. All people entering our venue must co-operate with the protocols we have put in place for the safety of all. The CCI is not open to spectators.

The Covid-19 Compliance Officer for this event is Caroline Neville. They are nominated by the organisers and work with us to ensure a safe event and to ensure Government Protocols including those in the Roadmap to Recovery are being followed. Anyone in breach of protocols will be asked to leave the event and may be subject to a ban from entering further CCI events

As per Government Guidelines, a current maximum of 200 people at one time will be able to attend the event- this includes the organiser, officials and athletes (To be updated in line with updated Irish Government Guidance on the 10th of August).

All entrants are encouraged to follow the Government Guidelines in respect of travel. Currently only athletes based in Ireland can enter and attend our event. This will be updated as Government Guidelines changes in line with management of the Covid-19 pandemic in Ireland.

Social Distancing of 2m should be adhered to at all times (unless from the same household).

Face masks should be worn where 2m distance cannot be achieved.

Please use sanitising stations frequently but also ensure you bring your own hand sanitisers.

When you have finished your competition, you should leave the venue immediately.

Whilst not competing, please remain in or near your vehicle.

Spectators/ members of the public are not allowed attend the event.

If you or anyone accompanying you is feeling unwell, or you have a temperature – please do not attend the event.

2.0 EVENT COVID-19 POLICY STATEMENT

Ballindenisk International CCI Short Event is committed to providing a safe and healthy Event for all our athletes, officials and volunteers and those affected by our activities.

Ballindenisk International CCI Short Event organisers will in co-operation with our Chief Medical Officer and Compliance Officer:

- (a) Continue to monitor the COVID-19 response and amend where required the COVID-19 Plan.
- (b) Provide up to date information on current Public Health advice issued by the HSE and Gov.ie.
- (c) Display information on signs /symptoms of COVID-19 and correct hand-washing or sanitising techniques.
- (d) Assign management responsibility for compliance, appoint Covid-19 Compliance Officer.
- (e) Inform all participants and attendees of essential hygiene, respiratory etiquette and physical distancing requirements.
- (f) Adapt where possible, the venue including arena layout and parking to facilitate physical distancing.
- (g) Keep a log of attendees including athletes, officials and volunteers to assist with contact tracing.
- (h) Develop a procedure to be followed in the event of someone showing symptoms of COVID-19 while at our event.
- (i) Provide instructions for attendees including athletes, grooms, stewards and volunteers to follow if they develop signs and symptoms of COVID-19 while at our event.
- (j) Identify a location that can be used as an isolation room if required.
- (k) Regular cleaning regime of the venue especially focused on areas with frequently used touch points, in line with government advice.

Signed: _____
Mr Peter Fell

Date: _____

Signed: _____
Mr & Mrs Robert Fell

Date: _____



3.0 CONTACT TRACING

All competitors will need to provide the contact details of the person accompanying the athlete to the event. **This information can be recorded in the Special Requests section of the website before you make your payment.**

Only names on the Contact Tracing list will be admitted. If you have not submitted the name of the person accompanying you, please contact the Event Organiser immediately

Please ensure you provide the correct name and contact number – this is extremely important.

If you have an owner or other person bringing a horse to the event in separate transport to you, please ensure the name of the owner/ person bringing the horse to the event is notified to the Organiser as above for inclusion on the Contact Tracing list or they will not be admitted to the venue.

Any changes to this information **MUST** be submitted to the Event Organiser by noon three days before the event. Anyone not on the list will not be admitted onto the premises – proof of identity may be required

4.0 COMPETITION ENTRIES

All entries will be made online as usual for FEI Events – there is no exception.

Only one person is to accompany the athlete for every two horses competing.

Dressage, show jumping, and cross-country times will be published online no later than the Friday before the event on the Event website.

5.0 ARRIVING AT THE EVENT

Do not arrive more than two hours before your first competition time unless you are stabling at the venue.

Temperature checks will be made when you arrive at the gate and spot checks during the event.

Contact tracing checks will take place upon arrival – anyone not on the Contact Tracing list will not be allowed onsite.

You will be given your competition number on arrival at the gate.

Parking will be strictly 5m between each vehicle – please park as instructed

Notify the Event Secretary by phone if you have any withdrawals.

Tack up and go to the warm-up area at the designated interval before your competition time.

Do not share tack or equipment with anybody outside your group travelling to the event

There will be no bibs or other equipment available on site – please bring everything you need



5.1 DRESSAGE

- Please arrive at the dressage warm up at least 10 minutes before your test
- Please ensure social distancing of at least 5m at all times when mounted

5.2 SHOW JUMPING AND CROSS COUNTRY

- Please ensure social distancing is in place when walking the show jumping and cross-country tracks. Do not walk in large groups
- Wear a face mask at all times when mounted. This is to protect our voluntary medical staff. You can pull it below your mouth when riding but replace it back in place over your mouth and nose if you fall and are in receipt of medical attention.
- Course Plans and all other information will be available online. There will not be any score board or information board.

6.0 MEDICAL PROTOCOL

- If you have a fall, please stay where you are and wait to be seen by the doctor – do not walk back to the lorry or office.
- If you are feeling unwell at any time during the event or show symptoms of Covid-19, go back to your vehicle and phone your Doctor or their out of hours service immediately.
- If you feel unwell and are unable to contact your Doctor, contact the Event Doctor who will advise you over the phone. If necessary, an ambulance will be called to take you to Hospital.
- If you are unable to drive home due to feeling unwell, contact someone in your family or close contacts to come and collect you and take you and your horse/s home.
- If a case of Covid-19 is identified among the attendees at the Event, all athletes and other attendees will be notified by text or email. The Organising Committee will have their contact details for Contact Tracing.

7.0 OFFICIALS, STEWARDS AND VOLUNTEER'S PROTOCOL

- All officials, stewards and volunteers park in the designated area.
- Arrive no more than one hour before you begin your role.
- Check in with the secretary on arrival at the event and get your pack for the day.
- Maintain social distancing of 2 metres at all times including when in the Secretary's office.
- Dressage judge and writer can sit in the same vehicle with the Judge sitting in the driver seat and the writer in the back seat at the opposite side with the windows partially open to allow air exchange in the vehicle.



- Dressage Judge and Writer are to wear a mask at all times when in the vehicle together unless they are from the same family/ house where masks will not be required. Masks will be provided with the Judge's pack.
- Officials and stewards are to bring your own food and refreshments.

8.0 STABLING PROTOCOL

- Lorries of riders staying overnight and stabling at Kilguilkey House will be parked close to the stable yard, away from event day traffic.
- There are 3 meters between each stable door.
- Riders will be stabled with all of their horses adjacent to each other.
- The rider's name will be on the stable to ensure only the one rider will that stable during the event.
- Only the rider of horses stabled in the yard and their groom will be allowed access to the stables.
- There will be regular monitoring of the stable yard for compliance with the Covid-19 Prevention Protocols by the Event Covid-19 Compliance Officer.
- There will be a one entrance to the stable yard only. This will be monitored.
- Only the groom/helper and rider will have access to their horse in the stables.
- Covid-19 signage will be erected at the entrance to the stable yard and at the end of each row of stables.
- Hand sanitiser will be provided at taps in the stable yard. All riders and grooms are advised to bring their own hand sanitiser.
- Signage will be posted at the entrance to the stable yard with information on good hygiene and social distancing.



9.0 IMPORTANT REMINDERS

- Follow all guidance from the Event Compliance Officer.
- Remember to complete and submit your Self-Declaration Form three days ahead of the event to the Event Organisers.
- There will be no dressage sheets for collection or onsite results -all results will be available on the Event Website and the Eventing Ireland website.
- There will be no scoreboard available at the event.
- Please bring your own food and drink – there will be limited catering on site.
- Bring enough water and all tack, equipment for you and your horse.
- Please bring your own hand sanitisers and disposable tissues and dispose of them safely.
- If you have toilet facilities on your lorry, please use them
- Please respect the property of the landowner and do your best to ensure there is minimum risk of transmission – wash your hands and practice good cough and sneeze etiquette.
- All athletes, helpers and volunteers must take personal responsibility for all their actions.
- If you are over 70 or medically vulnerable, please use your best judgement when deciding whether or not to attending our event.
- People with underlying health conditions are not allowed to attend the event.

10.0 EVENT CATERING

There will be limited catering available during the event. It will be take-away only.

- Food to be ordered and paid for.
- Move back from the catering unit and await your order.
- Once you are called, collect your order and return to your vehicle to eat your food.
- Dispose of all waste safely and correctly in waste bins provided.



11.0 EVENT SIGNAGE

- Signage will be erected at all entrances to the event stating “To protect others from possible transmission of the virus, anyone who exhibits Covid-19 symptoms or has been in (unprotected) contact with someone who has tested positive for Covid-19 within the last two weeks, cannot enter the venue. These persons are encouraged to contact their own health care provider or a local medical resource immediately for further medical advice”
- Signage will be posted throughout the venue with information on good hygiene and social distancing. These areas will include office, warm up arenas, competition areas etc.
- Signage will include best practice, hygiene guidelines and local regulations and recommendations.

12.0 COMPETITION, SCHOOLING AND EXERCISE AREAS

- Covid-19 requirements will be announced frequently over the PA system.
- Judges Areas will be organised to comply with social distancing in compliance with Covid-19 requirements.
- All running orders will be available online on the CCI Venue website and Eventing Ireland website.
- Covid-19 signage will be erected throughout competition, schooling and exercise areas. Warm Up arenas will have maximum number allowed posted at the entrance when space does not allow social distancing for riders.
- Sanitising material will be provided in the jumping warm up arena to allow for sanitising after handling warm up fences.
- The number of people accompanying each horse to the competition arena is to be restricted to those needed to allow them to compete safely.
- Prize Giving will not involve hand to hand contact and social distancing of 2 meters will be maintained.



Appendix 1: COVID-19 Self-Declaration Form

To help prevent the spread of COVID-19, every athlete must complete and sign this form before each event. On review of the form, Eventing Ireland may contact you and ask you not to compete or attend the Event. N.B. Every question **must** be answered.

Athlete Name:	Event Organiser:
Event Address:	
Question	Yes / No
1. Do you have symptoms of cough, fever, high temperature, sore throat, runny nose, breathlessness or flu like symptoms now or in the past 14 days?	
2. Have you been diagnosed with confirmed or suspected COVID-19 infection in the last 14 days?	
3. Are you a close contact of a person who is a confirmed or suspected case of COVID-19 in the past 14 days (i.e. less than 2 metres for more than 15 minutes accumulative in 1 day)?	
4. Have you been advised by a doctor to self-isolate at this time?	
5. Have you been sent for a Covid-19 test in the past 14 days?	
6. Have you travelled outside Ireland in the past 14 days? IF so, you must self-isolate for 14 days before attending any event.	
7. Have you been advised by a doctor to cocoon at this time?	
8. Please provide details below of any other circumstances relating to COVID-19, not included in the above, which may need to be considered to allow your safe return to work. Further information on people at higher risk from Coronavirus can be accessed on www.hse.ie	

*if you are unsure whether you are in an at-risk category, please check the information at the link in Question 8.

** If your situation changes after you complete and submit this form, please tell Eventing Ireland or the Event Organiser.

Print Name:.....Signature:.....Date:.....

Appendix 2. Covid-19 Information

How COVID-19 is spread

The spread of COVID-19 is most likely to happen when there is close contact (within 2 metres or less) with an infected person. It is likely that the risk increases the longer someone has close contact with an infected person. Air borne droplets produced during coughing or sneezing by an infected person may be transmitted to another person in close proximity.

It is also possible that someone may become infected by touching a surface, object or the hand of an infected person that has been contaminated with respiratory secretions and then touching their own mouth, nose, or eyes (such as touching door knob or shaking hands then touching own face)

Prevention:

Wash your hands properly and often using soap and warm water or hand sanitiser to help avoid contamination.

Cover your mouth and nose with a tissue or sleeve when coughing or sneezing. Discard the used tissue and wash your hands.

Avoid touching eyes, nose, or mouth with unwashed hands.

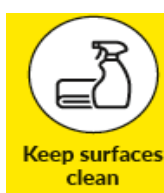
Clean and disinfect frequently touched objects and surfaces.

Engage in social distancing of a minimum of 2 meters

Follow the HSE Guidance

You should self-isolate if any of the following apply:

- If you have returned from another country within the last 14 days.
- If you have been referred for COVID-19 test.
- If you have the symptoms of COVID-19.
- If you are living with someone that has COVID-19 or has the symptoms of Covid-19 or that is waiting on a test or test results.
- If you have an underlying medical condition confirmed by your GP which puts you at a higher risk.



I. DENOMINATION OF THE EVENT

VENUE: Ballindenisk

DATE: 28-30 August 2020

NF: Ireland

EVENT CATEGORIES:

Long

CCI5*-L ☐
CCI(O)4*-L ☐
CCI(O)3*-L ☐
CCI(O)2*-L ☐

Short

CCI(O)4*-S ☒
CCI(O)3*-S ☒
CCI(O)2*-S ☒

Long

CCIYR3*-L ☐
CCIJ2*-L ☐
CCIYH3*-L ☐
CCIYH2*-L ☐

Short

CCIYR3*-S ☐
CCIJ2*-S ☐
CCIYH3*-S ☐
CCIYH2*-S ☐

CCI1*-Intro ☒

CCI(O)P1-L ☐

CCI(O)P1-S ☐

CCI(O)P2-L ☐

CCI(O)P2-S ☐

CCI2*-L reserved for ponies ☐

CCI2*-S reserved for ponies ☐

CHAMPIONSHIP CATEGORIES:

Championship 4* ☐ Championship 3* ☐ Championship 2* ☐

Senior ☐ Young Rider ☐ Junior ☐ Pony ☐

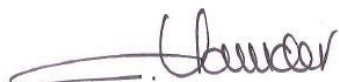
Young Horses ☐

Championship official title: (as per contract)

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, effective 1st January 2020
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2020
- FEI Eventing Rules and its Annexes, 25th Edition, effective 1st January 2020
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1st January 2015
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 31 July 2020



Catrin Norinder
FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to eventingschedules@fei.org

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <https://inside.fei.org/fei/regulations/general-rules>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Peter Fell
Address: Ballindenisk House, Watergrasshill, Co Cork, Ireland
Telephone: +353868560666
Fax:
Email: ballindeniskhorsetrials@gmail.com
Website: ballindenisk.org
APP: Ballindenisk

Contact Details Show Ground:

Address: as above
Telephone:
GPS Coordinates: N 51°59'24.69" W 8°24'14.09"
Accessibility details (directions by road, nearest airport / train station): 15 min from Cork Airport

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: Robert Fell
Show Secretary: Kate Fell
Press Officer: Peter Fell

3. EVENT DIRECTOR

Name: Peter Fell
Address: Ballindenisk House, Watergrasshill, Co Cork, Ireland
Telephone:
Mobile: +353868560666
Fax:
Email: ballindeniskhorsetrials@gmail.com

4. STABLE MANAGER

Name: Paddy Gately
Telephone: +353863248089
Email:

V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1, 2, 3)	Contact details
1	Ground Jury 1 st Competition	CCI4 S	Ground Jury President	10049961	Faith Ponsonby	IRL	3	
			Ground Jury Member	10160352	John Lyttle	IRL	2	
	Ground Jury 2 nd Competition	CCI3 S	Ground Jury President	10004534	Joanne Jarden	IRL	3	
			Ground Jury Member	10160352	John Lyttle	IRL	2	
	Ground Jury 3 rd Competition	CCI2 S	Ground Jury President	10165986	Marie Hennessy	IRL	2	
			Ground Jury Member	10217595	Paula Geiger	IRL	Nat	
	Ground Jury 4 th Competition	CCI1 Intro	Ground Jury President	10049961	Faith Ponsonby	IRL	3	
			Ground Jury Member	10139373	Emer White	IRL	Nat	
	Jumping test Judge	All Classes	Jumping test Judge	10141453	Michael Hennessy	IRL	1	
2	Technical Delegate	CCI4 S CCI1	Technical Delegate	10054884	Luciano CANTINI	ITA	3	
		CCI3 S CCI2S	2nd Technical Delegate	10049962	Peter Ponsonby	IRL	2	
		CCI4 S	Assistant Technical Delegate	10049962	Peter Ponsonby	IRL	2	
3	Course Designer	CCI4 S & CCI3 S	Course Designer	10052430	Peter Fell	IRL	3	
		CCI4 S	Assistant Course Designer	10151996	Dereck Hamilton	IRL	Nat	
		CCI2 S	Course Designer	10151996	Dereck Hamilton	IRL	Nat	
		CCI1-Intro	Course Designer	10201996	Ray Doyle	IRL	Nat	
		All Classes	<i>Course Builder (& company name if applicable)</i>	10052430	Peter Fell	IRL	3	
				10151996	Dereck Hamilton	IRL	Nat	
				10201996	Ray Doyle	IRL	Nat	
	All Classes	Jumping Course Designer		10049037	Tony Hurley	IRL	2	

FEI APPROVED SCHEDULE
Ballindenisk (IRL), 28-30.08.2020

4	Chief Steward	CCI4 S	Chief Steward	10052093	Kate Horgan	IRL	2	
		CCI3 S CCI2 S	Chief Steward	10111737	Richard Nesbitt	IRL	1	
		CCI1-Intro	Chief Steward	10154289	Geraldine Lyttle	IRL	1	
5	Assistant Stewards		Assistant Steward	10178663	Paddy Gately	IRL	Nat	
			Assistant Steward	10156413	Pat Coleman	IRL	Nat	
6	FEI Veterinary Delegate		FEI Veterinary Delegate	10049425	Joe Collins	IRL		
			Assistant FEI Delegate					
	FEI Veterinary Commission (for Championships only)		President					
			Foreign Veterinary Delegate					
			Assistant FEI Delegate					
7	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)		Veterinary Service Manager	10089681	Don Hannigan	IRL		
			FEI Permitted Treating Vet	10044150	Michael O'Toole	IRL		
8	Chief Medical Officer		Chief Medical Officer		Dr Mary Flannery	IRL		+353872328965
	Medical services		Medical Services		St John's Ambulance			+353214315555
9	Farrier		Farrier		Donal Dorgan			+353877997922
10	NF Delegate		NF Delegate (if applicable)					

VI. INVITATIONS

1. GENERAL

Number of NFs invited	All
Number of Athletes from the host nation	Unlimited
Number of Athletes per NF	Unlimited
Number of Horses per Athlete	10
Ballot procedure in case of excessive entries. <i>Must be specified</i>	Horses with lowest FEI points. Balloting will be done per class.

Only open to athletes that comply with current Irish Government Covid-19 regulations and recommendations

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner:

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

Restrictions in place due to COVID-19. Details of person travelling as groom/assistant/other must be completed as part of entry system via Eventing Ireland. All details must be completed correctly for contact tracing purposes.

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:
<https://inside.fei.org/fei/your-role/it-services/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

All entries must also be made through www.eventingireland.com

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25th edition, updates effective 1 January 2020.

Deadlines for Entries:

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Closing date for Definite Entries: 19th August 2020

Last date for substitutions: 21st August 2020

FEES FOR HORSES

Entry fee per horse:	CCI 4*-S - 275 EUR CCI3*-S - 250 EUR CCI2*-S - 225 EUR CCI1*-Intro-S - 225 EUR
Stabling fee per horse:	On site for all CCI-S classes: 150 EUR
TOTAL per Horse	
EADCMP fee Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs) Included in entry fee <input checked="" type="checkbox"/> Not included in entry fee <input type="checkbox"/>	
Details entry procedure fee / Payment:	www.eventingireland.com
All entries must be made through www.eventingireland.com	

2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request):

Manure disposal:

Hay: €15 per bale

Straw:

Shavings: €10 per bale

Sanitary facilities:

Lorry/ Caravan area

Parking: price:

Power supply: provided by the OC ☐ Not provided by the OC ☐ Price: €100

Water supply: provided by the OC ☐ Not provided by the OC ☐ Price: Free

Other (please specify):

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: NA

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged and refund procedure: No refund from close of entries 19th August 2020 12:00

No refund from close of entries 19th August 2020 12:00

4. QUALIFICATION

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2020.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>Short Format competition</u>	Competition	Day	Date	Time
<ul style="list-style-type: none"> • Opening of stables (If applicable): / Vet examination on arrival: • Official Course Inspection: • 1st Horse Inspection (If applicable): • Declaration of Starters: • 1st Start – Dressage: 	All	Thursday	27 th	12:00
	All	Thursday	27 th	12:00
	All	Friday	28 th	10:00
	All	Friday	28 th	08:00
	CCI4 S	Friday	28 th	12:00
	CCI2-S	Friday	28 th	12:00
	CCI3-S	Saturday	29 th	09:00
	CCI2-S	Saturday	29 th	09:00
	CCI1-Intro	Saturday	29 th	12:00
<ul style="list-style-type: none"> • 1st Start - Jumping: 	CCI4-S	Sunday	30 th	09:00
	CCI3-S	Sunday	30 th	10:30
	CCI2-S	Sunday	30 th	12:30
	CCI1-Intro	Sunday	30 th	15:00
<ul style="list-style-type: none"> • 2nd Horse Inspection (If applicable): • 1st Start – Cross-Country: 				
	CCI4-S	Sunday	30 th	11:00
	CCI3-S	Sunday	30 th	13:00
	CCI2-S	Sunday	30 th	14:30
	CCI1-Intro	Sunday	30 th	16:00
<ul style="list-style-type: none"> • Prize-giving: 				
	No Official prize giving due to current COVID-19 restrictions.			

IX. COMPETITION DETAIL

Format : CCI4-S

Level : 4

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2020**

Technical Conditions

DRESSAGE TEST

FEI Eventing 4* B

CROSS-COUNTRY

Event	Length	3990m.
	Speed	570m./min
	Approx. number of efforts	35

JUMPING

Event	Distance	600m
	Speed:	375m/min
	Number of efforts:	15
	Number of Obstacles:	12

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	€3,000
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1 st €1,000, 2 nd €750, 3 rd €500, 4 th €250, 5 th €250, etc
Other details on PM distribution	Prizemoney will be electronically transferred; bank details must be given to show office within 28 days of event.

Format : CCIS

Level : 3

This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2020

Technical Conditions

DRESSAGE TEST

FEI Eventing 3* B

CROSS-COUNTRY

Event	Length	3575m.
	Speed	550m./min
	Approx. number of efforts	32

JUMPING

Event	Distance	600m
	Speed:	350m/min
	Number of efforts:	14
	Number of Obstacles:	11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	€2,000
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1st €650, 2nd €500, 3rd €250, 4 th €250, etc
Other details on PM distribution	Prizemoney will be electronically transferred; bank details must be given to show office within 28 days of event.

Format : CCIS

Level : 2

This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2020

Technical Conditions

DRESSAGE TEST

FEI Eventing 2* B

CROSS-COUNTRY

Event	Length	3120m.
	Speed	520m./min
	Approx. number of efforts	30

JUMPING

Event	Distance	600m
	Speed:	350m/min
	Number of efforts:	13
	Number of Obstacles:	11

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	€2,000
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1 st €600, 2 nd €500, 3 rd €250, 4 th €250, etc
Other details on PM distribution	Prizemoney will be electronically transferred; bank details must be given to show office within 28 days of event.

Format : CCI-Intro

Level : 1

This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2020

Technical Conditions

DRESSAGE TEST

FEI Eventing CCI1*-Intro

CROSS-COUNTRY

Event	Length	3000m.
	Speed	500m./min
	Approx. number of efforts	25

JUMPING

Event	Distance	600m
	Speed:	350m/min
	Number of efforts:	11
	Number of Obstacles:	12

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	In Kind
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	
Other details on PM distribution	

PRIZEMONEY SUMMARY

Category	Level	Currency	Amount
CCI4-S	4	€	€3000
CCI-S	3	€	€2000
CCI-S	2	€	€2000
CCI-Intro	1	In Kind	
Total			7000

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from _____ to _____

Square for OC to include additional details if necessary

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the expense of: Organiser ☐ Athletes ☒

Accommodated (bed and breakfast) from _____ to _____

Meals.

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from _____ to _____

Square for OC to include additional details if necessary

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:

2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 140m X 70m
- Type of Footing: Sand

Cross Country:

- Type of Ground: Grass

Jumping:

- Dimensions: 140m X 70m
- Type of Footing: Sand

3. PRACTICE ARENA(S)

Dimensions: 140m x 70m
Type of Footing: Sand
Additional practice areas:

4. STABLES

Size of boxes 3 m x 3 m (80% minimum 3m x 3m + 20% 3m x 4m)

Square for OC to include additional details if necessary

5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☐

Name of the company:

FEI Certified Service Provider ID number:

Contact person at Event

Name:

FEI ID number:

Contact email:

No ☒

Name of the company:

Contact person at Event

Name:

Kate Fell

FEI ID number:

Contact email:

ballindeniskhorsetrials@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes ☐

Name of Company:

Contact person

Name:

FEI ID number (if applicable):

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

No ☒

7. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes ☐

No ☒

The number of athletes required to present themselves for the prize-giving ceremony of each competition is .

Athletes riding their horses: Yes ☐

No ☒

8. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship: personal sponsor logo

Authorised ☐

Not authorised ☐

Nations Cup Competitions: personal sponsor logo

Authorised ☐

Not authorised ☐

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

9. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☐ No ☒

Name of your ticketing provider:

Web address to buy tickets:

10. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

11. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser ☐ at per km.

The Athlete ☒

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☐ to be paid by the Organiser ☐ / the Athlete ☐

If paid by Athlete approximate cost per round trip:

Other:

Square for OC to include additional details if necessary

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes ☒ No ☐

Square for OC to include additional details if necessary

15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: George Mullins
Address: Closutton, Bagenalstown, Co Carlow

Telephone: +353599721994
Fax:
Email: george@gmullins.ie
Opening hours:

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex X: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of

premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

3. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

3.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

3.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

3.1.2. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items

unattended.

3.1.3. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

3.2. ATHLETES AND OWNERS

3.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

3.2.2. Additional Liability Information

Space for OC's to include reference to National Laws when necessary

3.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for OC's to include reference to National Laws when necessary

4. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <https://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <https://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

7. ADDITIONAL INFORMATION FROM THE ORGANISER

Square for organiser to include details if necessary, such as: National Rules, Dogs or Vehicles.

8. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	12	5
2*	14	6
3*	16	6
4*	18	7
5* + CH4*	18	8

9. PRIZEMONEY DISTRIBUTION

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10052430
Name*: Fell
First Name*: Peter
E-Mail*: ballindeniskhorsetrials@gmail.com
Access Rights*: Admin² ☐ Consult³ ☒
Events⁴:

FEI ID¹: 10120342
Name*: O'Connor
First Name*: Pat
E-Mail*: pat@eventingireland.com
Access Rights*: Admin² ☒ Consult³ ☐
Events⁴:

FEI ID¹: 10092835
Name*: Packman
First Name*: Alison
E-Mail*: alison@eventingireland.com
Access Rights*: Admin² ☒ Consult³ ☐
Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/eventing-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to **eventingresults@fei.org**, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)